

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Reading the Universal Tools, Designated Supports, and Accommodations Tables

As you review the tables for available supports you will need to pay attention to the following pieces of information:

- Supports are indicated and organized by program as either Universal Tools (available to all students), Designated Supports (a designation made by a teacher or administrator that works with the student), or Accommodation (requires designation by an Individualized Education Program (IEP) or Section 504 plan).
- The **Support Type** column provides a brief description of the support offered is provided in the table. However, educators must refer to the section of this manual providing more detailed information regarding which student groups would best be served by those supports and for additional information regarding the support's use. This column also indicates whether a support is available within the online delivery system itself (**embedded - E**) or must be provided by the district as a resource external to what is available through Insight (**non-embedded - NE**). All paper-pencil supports are considered **non-embedded**.
- The **Mode** column indicates the testing mode (online or paper-pencil) in which the support can be used. Pay particular attention to these designations because not all supports are available for both modes.
- The **How to Access** column provides information regarding whether districts must order the support through the MDE Secure Site, can download it, or must provide students' access to the support by setting the feature in the eDirect system prior to the students testing. Testing coordinators should refer to a specific content area's Test Administrator Manual.

Standard Test Administration Practices

Below is a list of Michigan supports which were previously identified as accommodations, but are now considered general Test Administration Practices for the M-STEP assessments. However, for many of these districts will still need to assign their use at the individual student level.

- Administration of the assessment at a time most beneficial to the student, with appropriate supervision
- Extended assessment time – All M-STEP assessments are un-timed
- Use of special adaptive writing tools such as pencil grip or larger pencil
- Use of accommodated seating, special lighting, or furniture
- Placement of student where he/she is most comfortable (e.g., front of the room, back of the room)
- Use of accommodated seating, special lighting, or furniture
- Use of alternative writing position (e.g., desk easel, student standing up)

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Standard Test Administration Practices (continued)

- Able to move, stand or pace during assessment in a manner where others' work cannot be seen and is not distracting to others (e.g., kneeling, constant movement)
- Use of concentration aids (e.g., stress balls, T-stools)
- Teacher provides visual, auditory or physical cues to student to begin, maintain, or finish an assessment task

Future Supports

There are a number of supports that, although currently available for M-STEP assessments, may be phased out in future years due to the risks and current research surrounding their reliability and validity. It is the hope of OSA to replace these allowable supports with more reliable comparable supports for students. Educators should make efforts to reduce usage on state assessments and ensure their necessity for students.

- On the fly translations into ASL or other languages
- Usage of bilingual word-to-word glossaries

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

M-STEP

Mathematics

A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP Mathematics
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDirect system prior to testing.



● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

Additional Materials Required for Paper-Pencil and Online:

- Students in grades 6 and above must have access to graph paper during the assessment. Please refer to the M-STEP Math Test Administrator Manual for more information on accessing this material.

****Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.**

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Universal Tools			
	Support Type	Mode	How to Access
	Breaks – within the same day per test session	Paper-Pencil Online (E/NE)	
	Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room 	Paper-Pencil Online (NE)	
	Administration of the assessment individually or in a small group	Paper-Pencil Online (NE)	
	Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions 	Paper-Pencil Online (NE)	
	Highlighter	Paper-Pencil Online (E/NE)	
	Cross-Off (Answer Eliminator)	Paper-Pencil Online (E)	
	Sticky Notes	Online (E)	
	Scratch paper (Collection and secure disposal required)	Paper-Pencil Online (NE)	
	Graph paper (Optional for grades 3-5, Required for grades 6 and above). Note: graph paper will be automatically sent for students in grade 6 and above, but should be ordered or downloaded if needed for students in grades 3-5.	Paper-Pencil Online (NE)	 
	Mark for Review	Paper-Pencil Online (NE)	
	Use of page flags, and reading guides on test booklets	Paper-Pencil	
	Magnifier	Online (E)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Designated Supports			
	Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> • Home when student is homebound • Care facility when it is medically necessary 	Paper-Pencil	
	Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility)	Paper-Pencil	
	Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds)	Paper-Pencil Online (NE)	
	Printed M-STEP translated test directions for students. Available in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi, Spanish, Tagalog, Russian, Ukrainian, and Vietnamese	Online (NE)	● Download
	Qualified translator may read aloud printed M-STEP translated test directions for students.	Online (NE)	
	Qualified translator may provide oral translations of test directions for students in language appropriate for student.	Paper-Pencil Online (NE)	
	Text-to-Speech (for math stimuli items)	Online (E)	✓
	Read aloud – item content read aloud by human reader (Use of M-STEP Read-Aloud Guidelines required.)	Paper-Pencil Online (NE)	
	Use of translated Spanish form – Paper-Pencil: Spanish text only; Online: Stacked translation, split screen with Spanish and English test items	Paper-Pencil Online (E)	● Order ✓
	Glossing – Functions as an embedded word-to-word bilingual dictionary. Potential availability in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi, Spanish, Tagalog, Russian, Ukrainian, and Vietnamese	Online (E)	✓
	English Glossary – Glossary with context-appropriate definitions	Paper-Pencil Online (E)	✓
	Use of glossing reference sheets. Available in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi, Spanish, Tagalog, Russian, Ukrainian, and Vietnamese	Paper-Pencil	● Order
	Use of word-to-word bilingual glossaries for students whose language is not currently available for the glossing reference sheets	Paper-Pencil Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

	Use of auditory amplification devices or special sound systems	Paper-Pencil Online (NE)	
	Use of visual aids (e.g., closed circuit television, magnification devices)	Paper-Pencil Online (NE)	
	Masking	Paper-Pencil Online (E)	
	Use of a page turner	Paper-Pencil	
	Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	Paper-Pencil	
	Color overlays	Paper-Pencil Online (E)	✓
	Color contrast	Paper-Pencil Online (E)	✓
	Scribe (Use of OSA Scribing Protocol required.)	Paper-Pencil Online (NE)	
Accommodations			
	Braille (contracted, uncontracted; Please check the M-STEP Math TAM for information on ordering uncontracted braille)	Paper-Pencil	● Order
	Enlarged print	Paper-Pencil	● Order
	Use of OSA's Multiplication Table (Grade 4 and above only)	Paper-Pencil Online (NE)	● Download
	Abacus	Paper-Pencil Online (NE)	
	Non-embedded Calculator (Grade 6 and above only)	Online (NE)	
	Directions provided using American Sign Language (ASL) or Signed Exact English (SEE)	Paper-Pencil Online (NE)	
	Test content provided in American Sign Language (ASL)	Online (E)	✓
	Use of adapted paper, additional paper, lined or grid paper for recording answers	Paper-Pencil	
	Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)	Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

English Language Arts (ELA)

A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP ELA
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDirect system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

Additional Materials/Resources Required for Online:

- Headphones – All students will be assessed on Listening comprehension items which are embedded throughout the Computer Adaptive Test.

Additional Materials Required for Paper-Pencil:

- CD Player - All students will be assessed on Listening comprehension items. Schools will receive a CD for the Listening portion of the ELA paper-pencil assessment. Students needing a Human Reader can order a Listening Script through the MDE Secure Site.

****Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.**

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Universal Tools			
No.	Support Type	Mode	How to Access
	Breaks – within the same day per test session	Paper-Pencil Online (E/NE)	
	Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room 	Paper-Pencil Online (NE)	
	Administration of the assessment individually or in a small group	Paper-Pencil Online (NE)	
	Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions 	Paper-Pencil Online (NE)	
	English Dictionary (ELA Performance Task full-writes only)	Paper-Pencil Online (NE)	
	Thesaurus (ELA Performance Task full-writes only)	Paper-Pencil Online (NE)	
	Highlighter	Paper-Pencil Online (E)	
	Cross-Off (Answer Eliminator)	Paper-Pencil Online (E)	
	Sticky notes	Online (E)	
	Scratch paper (Collection and secure disposal required)	Paper-Pencil Online (NE)	
	Mark for review	Paper-Pencil Online (E)	
	Use of page flags, and reading guides on test booklets	Paper-Pencil	
	Spell check	Online (E)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

	Writing tools (bold, italic, etc.)	Online (E)	
	Use of special adaptive writing tools such as pencil grip or larger pencil	Paper-Pencil	
	Magnifier	Online (E)	
Designated Supports			
	Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> • Home when student is homebound • Care facility when it is medically necessary 	Paper-Pencil	
	Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility)	Paper-Pencil	
	Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds)	Paper-Pencil Online (NE)	
	Text-to-speech – Test questions only in grades 3 - 5	Online (E)	✓
	Read aloud – Test questions only read aloud in grades 3 – 8, and 11 by human reader. Refer to the Read-Aloud Guidelines document.	Paper-Pencil Online (NE)	
	Bilingual word-to-word dictionary – ELA performance task full writes only	Paper-Pencil Online (NE)	✓
	Use of auditory amplification devices or special sound systems	Paper-Pencil Online (NE)	
	Use of visual aids (e.g., closed circuit television, magnification devices)	Paper-Pencil Online (NE)	
	Masking	Online (E)	
	Use of a page turner	Paper-Pencil	
	Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	Paper-Pencil	
	Color overlays	Paper-Pencil Online (E)	✓
	Color contrast	Paper-Pencil Online (E)	✓
	Scribe – Non-Writing test questions (Use of M-STEP Scribing Protocol required.)	Paper-Pencil Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Accommodations			
	Text-to-speech – Reading passages and test questions in grades 6-8 and 11	Online (E)	✓
	Read aloud – Reading passages and test questions in grades 6-8 and 11 by human reader (Use of M-STEP Read-Aloud Guidelines required).	Paper-Pencil Online (NE)	
	Braille (contracted, uncontracted; Please check the M-STEP ELA TAM for information on ordering uncontracted braille)	Paper-Pencil	● Order
	Enlarged print	Paper-Pencil	● Order
	Directions provided using American Sign Language (ASL) or Signed Exact English (SEE)	Paper-Pencil Online	
	Test content for Listening items only provided in American Sign Language (ASL) (videos)	Online (E)	✓
	Scribe – Writing test questions. (Use of OSA Scribing Protocol required.)	Paper-Pencil Online (NE)	
	Use of adapted paper, additional paper, lined or grid paper for recording answers	Paper-Pencil	
	Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)	Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Science and Social Studies

A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP Science (or Social Studies)
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDirect system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

Additional Materials/Resources Required for Paper-Pencil and Online:

None

****Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.**

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Universal Tools			
No.	Support Type	Mode	How to Access
	Breaks – within the same day per test session	Paper-Pencil Online (E/NE)	
	Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room 	Paper-Pencil Online (NE)	
	Administration of the assessment individually or in a small group	Paper-Pencil Online (NE)	
	Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions 	Paper-Pencil Online (NE)	
	Highlighter	Paper-Pencil Online (E)	
	Cross-Off (Answer Eliminator)	Paper-Pencil Online (E)	
	Sticky notes	Online (E)	
	Mark for Review	Paper-Pencil Online (E)	
	Use of page flags, and reading guides on test booklets	Paper-Pencil	
	Use of scratch paper (Collection and secure disposal required)	Paper-Pencil Online (NE)	
	Magnifier	Online (E)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Designated Supports			
	Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> Home when student is homebound Care facility when it is medically necessary 	Paper-Pencil	
	Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility)	Paper-Pencil	
	Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds)	Paper-Pencil Online (NE)	
	Text-to-speech	Online (E)	✓
	Read aloud using the M-STEP Reader Script with individual students or in small groups of no more than 5 students	Paper-Pencil	● Order
	Reading content and questions in the students' native language using the M-STEP Reader Script	Paper-Pencil	● Order
	Use of M-STEP English Audio CD	Paper-Pencil	● Order
	Use of M-STEP Spanish or Arabic DVD	Paper-Pencil	● Order
	Use of auditory amplification devices or special sound systems	Paper-Pencil Online (NE)	
	Use of visual aids (e.g., closed circuit television, magnification devices)	Paper-Pencil Online (NE)	
	Masking	Online (E)	✓
	Use of a page turner	Paper-Pencil	
	Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	Paper-Pencil	
	Color overlays	Paper-Pencil Online (E)	✓
	Color contrast	Paper-Pencil Online (E)	✓
	Use of bilingual word-to-word translation glossary	Paper-Pencil Online (NE)	
	Scribe (Use of OSA Scribing Protocol required.)	Paper-Pencil Online (NE)	
	Use of augmentative/alternative communication devices <ul style="list-style-type: none"> Picture/symbol communication boards 	Paper-Pencil Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

	• Speech generating devices		
	Use of adapted paper, additional paper, lined or grid paper for recording answers	Paper-Pencil	
Accommodations			
	Braille (contracted)	Paper-Pencil	● Order
	Enlarged print	Paper-Pencil	● Order
	Directions provided by test administrator using American Sign Language (ASL) or Signed Exact English (SEE)	Paper-Pencil Online (NE)	
	Signing test content in American Sign Language (ASL) or Signed Exact English (SEE)	Paper-Pencil Online (NE)	
	Abacus	Paper-Pencil Online (NE)	
	Non-embedded calculator	Paper-Pencil Online (NE)	
	Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)	Online (NE)	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

MI-Access

Available options for MI-Access Math, English language arts (ELA), Science, and Functional Independence (FI) Social Studies

*Please note that Participation (P) and Supported Independence (SI) is a paper-pencil assessment for students so all Universal tools, Designated Supports, and Accommodations listed as available are for a paper-pencil administration.

A Note about Non-Standard Tools/Supports/Accommodations

Districts should assume that if the support is not explicitly listed in the table below that it is considered a non-standard accommodation. However, when in doubt educators should do the following:

- Include in your e-mail Subject line: Accessibility Support Request for MI-Access
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDirect system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Universal Tools					
No.	Support Type	*P/SI	FI	Mode Available for FI	How to Access
	Breaks	✓	✓	Paper-Pencil Online (E/NE)	
	Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room 	✓	✓	Paper-Pencil Online (NE)	
	Administration of the assessment individually or in a small group	✓	✓	Paper-Pencil Online (NE)	
	Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions 	✓	✓	Paper-Pencil Online (NE)	
	Highlighter	NA	✓	Paper-Pencil Online (E)	
	Cross-Off (Answer Eliminator)	NA	✓	Paper-Pencil	
	Mark for Review	✓	✓	Paper-Pencil Online (E)	
	Use of page flags, and reading guides on test booklets	✓	✓	Paper-Pencil	
	Use of scratch paper (Collection and secure disposal required)	✓	✓	Paper-Pencil Online (NE)	
	Magnifier	NA	✓	Online (E)	
	Text-to-speech (except for text designated as Do Not Read Aloud). This will be defaulted as “on” for all students, but can be turned off if needed by muting the computer’s speakers or lowering the volume	NA	✓	Online (E)	✓

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Designated Supports					
	Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> • Home when student is homebound • Care facility when it is medically necessary 	✓	✓	Paper-Pencil	
	Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility)	✓	✓	Paper-Pencil	
	Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds)	✓	✓	Paper-Pencil Online (NE)	
	Read aloud (except for text designated as Do Not Read Aloud) with individual students or in small groups of no more than 5 students	NA	✓	Paper-Pencil	
	Reading content and questions (except for text designated as Do Not Read Aloud) in the students' native language	✓	✓	Paper-Pencil	
	Use of MI-Access English Audio CD	NA		Paper-Pencil	● Order
	Use of auditory amplification devices or special sound systems	✓	✓	Paper-Pencil Online (NE)	
	Use of visual aids (e.g., closed circuit television, magnification devices)	✓	✓	Paper-Pencil Online (NE)	
	Masking	✓	✓	Online (E)	✓
	Use of a page turner	NA	✓	Paper-Pencil	
	Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	✓	✓	Paper-Pencil	
	Color overlays	✓	✓	Paper-Pencil Online (E)	✓
	Color contrast	✓	✓	Paper-Pencil Online (E)	✓
	Use of bilingual word-to-word glossary	✓	✓	Paper-Pencil Online (NE)	
	Scribe (Use of M-STEP Scribing Protocol required.)	✓	✓	Paper-Pencil Online (NE)	
	Use of augmentative/alternative communication devices <ul style="list-style-type: none"> • Picture/symbol communication boards • Speech generating devices 	✓	✓	Paper-Pencil Online (NE)	
	Use of adapted paper, additional paper, lined or grid paper for recording answers	NA	✓	Paper-Pencil	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

Accommodations					
	Braille (contracted)	NA	✓	Paper-Pencil	● Order
	Enlarged print	NA	✓	Paper-Pencil	● Order
	Directions provided by test administrator using American Sign Language (ASL) or Signed Exact English (SEE)	✓	✓	Paper-Pencil Online (NE)	
	Signing test content in American Sign Language (ASL) or Signed Exact English (SEE) (except for text designated as Do Not Read Aloud)	✓	✓	Paper-Pencil Online (NE)	
	Abacus	✓	✓	Paper-Pencil Online (NE)	
	Non-embedded calculator	✓	✓	Paper-Pencil Online (NE)	
	Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)	✓	✓	Online (NE)	

Additional Materials/Resources Needed for Paper-Pencil and Online:

None

**Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

WIDA ACCESS for ELLs and Alternate ACCESS for ELLs

This assessment is currently paper-pencil only.

A Note about Non-Standard Tools/Supports/Accommodations

Districts should assume that if the support is not explicitly listed in the table below that it is considered a non-standard accommodation. However, when in doubt educators should do the following:

- Include in your e-mail Subject line: Accessibility Support Request for WIDA ACCESS for ELLs
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

Additional Materials/Resources Required for Paper-Pencil and Online:

None

**Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.

	Universal Tools	
No.	Support Type	How to Access
	Breaks – within the same day per test session	
	Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none">• Bilingual/English as a Second language setting• Special education setting• In a distraction free space or alternate location such as a separate room or location within the room	

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

	Administration of the assessment individually or in a small group	
	Assessment directions <ul style="list-style-type: none"> • Teacher may emphasize key words in directions • Teacher may repeat directions exactly as worded in administrator manual • Student may restate directions in his/her own words • Student may ask for clarification of directions 	
	Highlighter	
	Use of page flags, and reading guides on test booklets	
	Use of scratch paper (Collection and secure disposal required)	
	Designated Supports	
	Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> • Home when student is homebound • Care facility when it is medically necessary 	
	Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility)	
	Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds)	
	Use of auditory amplification devices or special sound systems	
	Use of visual aids (e.g., closed circuit television, magnification devices)	
	Use of a page turner	
	Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	
	Color overlays	
	Color contrast	
	Scribe (Use of OSA Scribing Protocol required.)	
	Use of augmentative/alternative communication devices <ul style="list-style-type: none"> • Picture/symbol communication boards • Speech generating devices 	
	Use of adapted paper, additional paper, lined or grid paper for recording answers	
	Accommodations	
	Braille (contracted) – Available only for ACCESS for ELLs, grades 3 - 12	● Order
	Enlarged print	● Order

M-STEP MI-Access and WIDA Student Supports and Accommodations Table

	Directions provided by test administrator using American Sign Language (ASL)	
	Abacus	
	Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)	